

Explanation of the Colorado Universal Service Charge / Colorado High Cost Support Mechanism (CHCSM)

A. Collection and Payment Requirement

Previously, your company was notified to begin collecting a Colorado universal service surcharge from your customers for intrastate telecommunications services. The rate element set by the Commission is currently 2.6% of intrastate retail revenues. The rules governing this process require that you submit the amount collected or the invoice amount. Lockbox payment or ACH should be sent to the High Cost Support Mechanism Account found on our website.

<https://rolkaloube.com/chcsm-remittance-and-recipient-information/>

B. How your Estimated Contribution was calculated

Your estimated contribution was based on the intrastate revenues reported on Line 232C that was submitted on your previous Colorado High Cost Support Mechanism Worksheet. The amount is converted to a quarterly amount and then multiplied by the 2.6% surcharge to arrive at the estimated contribution.

Quarterly Invoice	Invoice Date	Payment Due Date	Filing that calculation is based upon
1 st Quarter	March 15	April 15	Mid-Year Revenues – September 1 st Filing
2 nd Quarter	June 15	July 15	Mid-Year Revenues – September 1 st Filing
3 rd Quarter	September 15	October 15	Annual Revenues – March 31 st Filing
4 th Quarter	December 15	January 15	Annual Revenues – March 31 st Filing



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C. Determining Your Actual Contribution

The amount your company actually collected during the quarter might be different than the estimated contribution on your invoice since the estimated contribution was based on intrastate revenues reported for prior periods.

- ✓ Companies should pay either the amount actually collected or the invoice amount, which is the estimated contribution based on reported revenues.
 - Quarter 1 and Quarter 2 Invoices are estimated contributions based on reported revenues for the period January 1 – June 30.
 - Quarter 3 and Quarter 4 Invoices are estimated contributions based on reported revenues for the period January 1 – December 31.

If necessary, late collection of the Colorado Universal Service Charges will be held and applied to future payments.

Reminders:

- ✓ **Make your contribution by the deadline.** Late payments will be assessed a penalty equal to 1% per month of the amount due.
- ✓ **Write your Company Code** on the check or a note in the ACH details to ensure proper credit to your account.
- ✓ **Notify the CHCSM Administrator** when payment has been made by either returning a copy of the completed invoice or emailing the payment information to cohcsm@rolkaloube.com.
- ✓ **If the company address on the Invoice is incorrect** or has been changed, please submit a ticket at <https://rolkaloube.atlassian.net/servicedesk/customer/portal/31>.
- ✓ **If the company contact for your invoices is incorrect** or has been changed, please submit a ticket at <https://rolkaloube.atlassian.net/servicedesk/customer/portal/31>.



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