

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services FSC Class: Leave Blank
Contract number: 47QRAA18D00FA

Contract period: September 10th, 2018, to September 9th, 2023



Rolka Loube Saltzer Associates, LLC
4050 Crums Mill RD, Suit 303
Harrisburg, PA 17112-2827

Phone: 717-418-2844
Fax: 888-811-6920

Contractor's internet address/web site where schedule information can be found (as applicable): www.rolkaloube.com

Contract administration source (if different from preceding entry).

Sean Bull
Operating Officer
717-418-2844
sbull@rolkaloube.com

Business size: Small Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification #PS-0014 effective March 23,2022
Prices Shown Herein are Net (discount deducted)

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CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
522310	522310RC	Financial Advising, Loan Servicing and Asset Management Services
OLM	OLMRC	Order-Level Materials (OLM)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 6

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Page 6

2. Maximum order: 522310: \$1,000,000.00
 OLM: \$250,000.00

3. Minimum order: \$100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). 4423 North Front Street Harrisburg, PA 17110-1788

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor

- 10c. Overnight and 2-day delivery. Contact Contractor
- 10d. Urgent Requirements. Contact Contractor
11. F.O.B. point(s). Destination
- 12a. Ordering address(es). 4423 North Front Street, Harrisburg, PA 17110-1788
- 12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es). Ordering Address
14. Warranty provision. Standard Commercial Warranty Terms & Conditions
15. Export packing charges, if applicable. Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable
19. List of service and distribution points (if applicable). Not Applicable
20. List of participating dealers (if applicable). Not Applicable
21. Preventive maintenance (if applicable). Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
Not Applicable
23. Unique Entity Identifier (UEI) number. HLLLHR5RRL43
24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

GSA OFFERINGS

SIN	Labor Category	GSA Pricing
522310	President	\$248.60
522310	VP Research	\$221.01
522310	Sr. Software Developer	\$160.40
522310	Chief Technical Officer	\$158.58
522310	Director of Infrastructure	\$158.58
522310	Project Manager	\$139.48
522310	Chief Financial Officer	\$134.66
522310	Director of Accounting	\$134.66
522310	Database Developer	\$111.61
522310	Database Administrator 1	\$108.81
522310	Human Resources Manager	\$108.81
522310	Fraud Analyst	\$104.63
522310	Security Architect	\$104.28
522310	Program Analyst	\$80.91
522310	Financial Analyst	\$80.80
522310	Appeals Analyst	\$80.80
522310	Technical Writer	\$71.15
522310	IT Support Analyst	\$69.75
522310	Accounting Specialist	\$66.95
522310	Human Resources Executive	\$58.58
522310	Customer Service Representative	\$44.43
522310	Clerical Assistant	\$33.66
522310	State Savings SME	\$161.59
522310	Chief Executive Officer	\$256.81
522310	Chief Operating Officer	\$222.99
522310	Chief Legal Counsel	\$198.40
522310	Chief Strategy Officer	\$198.11
522310	Marketing Consultant	\$161.18
522310	Director of Audits	\$151.06
522310	Senior Business and Data Analyst	\$124.74
522310	Operations Supervisor	\$123.73
522310	Quality Assurance Specialist	\$116.53
522310	Executive Assistant	\$83.45
522310	Office Support	\$33.57

Labor Category	Labor Category Description	Minimum Education	Minimum Experience (years)
President	Management and administration including finances, business development, mission, policy and planning. Also involved in legal compliance and client relations.	Masters	10
VP Research	Performs activities related to rate-making process, collection and demand data. Subject matter expert and consultant. Financial analysis and planning.	Masters	10
Sr. Software Developer	Design, develop, and support multi-tier web applications for internal and external users. Assists in development of functional and technical design documents. Perform design and code reviews to help maintain code quality. Assists with project estimating.	Bachelors	8
Chief Technical Officer	Manages enterprise-wide policies and systems. Develops and implements IT security and privacy strategies. Works with vendors and contractors to maintain and enhance IT environment	Masters	10
Director of Infrastructure	Identifies and diagnoses network problems and access to outward facing systems. System/application install and patch management.	Masters	10
Project Manager	Manages company-wide projects and new business initiatives. Writes project management plan, and project documents, maintains project schedules. Follows standard PMBOK practices.	Bachelors	5
Chief Financial Officer	The CFO will serve as head of the accounting function for the company. The CFO will lead the accounting team. The CFO is also responsible for the financial reporting associated with the various programs administered.	Masters	3
Director of Accounting	Manages finance staff and assigns work according to ability, skills and developmental needs. Handles monthly financial records and reporting packages. Oversees accounting areas of accounts receivables and accounts payable. Elevation path for customer concerns.	Masters	3
Database Developer	Architect of databases, database objects and houses data. Design reports, views, and	Bachelors	0

	files. Performs database administration and query performance analysis.		
Database Administrator 1	Documents functionality, business rules, and data submission filing instructions. Database development and maintenance. Generates canned and ad-hoc reports.	Bachelors	5
Human Resources Manager	Performs security and background clearance applications. Ensures compliance with corporate and contract policy requirements. Assists with budget and analysis in contract negotiations.	Bachelors	3
Fraud Analyst	Performs fraud analysis on vendors and administrators of contracts. Performs ad hoc analysis and review.	Bachelors	0
Security Architect	Creates, maintains and drives information security technology strategies. Subject matter expert in web application security and penetration testing. Monitors progress of tasks and deliverables in projects	Bachelors	1
Program Analyst	Performs data collection and management functions for requests for compensation. Analyzes provider requests for filing instruction compliance. Maintains oversight of financial operations and disbursements.	Bachelors	2
Financial Analyst	Assists in reporting and auditing functions. Assists Director of Accounting and Director of Audit.	Bachelors	1
Appeals Analyst	Under the supervision of a lawyer, investigates validity of appeals requests. Additional legal review and contract adherence as required.	Bachelors	3
Technical Writer	Creates and maintains company documents, templates, processes, organizational charts and project test and design plans. Assists in writing RFP responses and takes meeting minutes as needed.	Bachelors	1
IT Support Analyst	Maintains backup and recovery tools, scripts and logs. Performs file and system recovery when needed. Helps resolve technical issues.	Bachelors	2
Accounting Specialist	Posts payments to contributors and releases/reconciles invoices. Prepares reports as needed. Backup customer support specialist.	Bachelors	1

Human Resources Executive	Ensures compliance with applicable laws. Create and implements best practices. Assists with organizational design and performance management activities.	Bachelors	3
Customer Service Representative	Manages and responds to e-mail inquiries. Primary phone support for clients. Handles Tier 1 helpdesk.	High School	2
Clerical Assistant	Performs basic clerical duties including filing, document shredding, and office duties as assigned.	High School	1
State Savings SME	Consultant and subject matter expert in state savings programs including retirement, ABLE, and 529 college savings plans.	Masters	10
Chief Executive Officer	Business development lead and oversees the compliance and security of company's contracts. Interfaces with clients, involved in negotiations, and contract execution.	Masters	10
Chief Operating Officer	Management and administration including finances, business development, mission, policy and planning. Also involved in legal compliance. Oversees all research and consulting activities for client programs with a focus of achieving client impact, revenue growth, and meeting all project financial and execution requirements.	Bachelors	10
Chief Legal Counsel	Reviews all contracts and legal documents for the company. Responsible for negotiating and compliance with terms of contracts.	Juris Doctor	10
Chief Strategy Officer	Leads business development, change management and project teams for the company. Looks for ways to innovate company to maximize growth.	Bachelors	5
Marketing Consultant	Serves as sales, point of contact, and business development lead. Guides strategy for acquiring new business and marketing company.	Bachelors	5
Director of Audits	Oversees external and internal audits. Manages the audit team and serves as point of contact for all audit related functions. Develops annual audit plans and writes audit reports	CPA Preferred, Bachelors	5
Senior Business and Data Analyst	Models and forecasts data. Completes thorough data analysis and reporting with forecasting.	Bachelors	5
Operations Supervisor	Oversees the day to day operations of the call center and billing and collections units.	High School	2

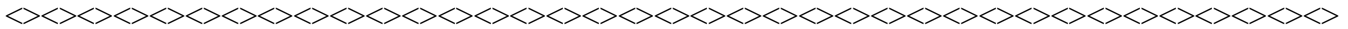
	Trains, mentors, and coaches on operational standards for contract compliance.		
Quality Assurance Specialist	Completes testing and assurance of applications and development. Involved with ensuring compliance with sprints.	High School	2
Executive Assistant	Supports leadership team with scheduling, task assignment, minutes, notes, and meeting coordination. Also responsible for writing and editing communications from the leadership team.	High School	2
Office Support	Assists with the day to day office needs such as supplies, scheduling, meeting notes, and communication plans.	High School	1

Education Substitution:substitution methodology.

A Master's Degree may be substituted for two years of required experience with a Bachelor Degree.

A Bachelor's Degree may be substituted for four years of required experience with a H.S. Diploma.

An Associate Degree may be substituted for two years of required experience with a H.S. Diploma.



Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.